

PAYROLL DIRECT DEPOSIT AUTHORIZATION AGREEMENT

Until further notice, I hereby authorize _____, to

Transfer \$ or % of my pay to the following account:

Checking Account #

Savings Account #

Depository transit/routing #

Bank's name

Bank's Address

After all authorized deductions have been made; the remainder of my pay shall be transferred to:

Checking Account #

Savings Account #

Depository transit/routing #

Bank's name

Bank's Address

I authorize _____ to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credits in error to my account(s) indicated above and the depository(s) named above to credit and/or debit the same to such account(s). This authority is to remain in effect until the organization has received written notification from me of its termination in such time and such manner as to afford the organization a reasonable opportunity to act on it.

Employee Name

Employee Signature

Employee # _____

Date _____